



Dear Parents and Guardians,

Welcome to Northwest Park and Nature Center Summer Camp! My name is Jen Filer and I will be the Camp Director for the 2010 season. I have a certificate in Adventure Education from Northwestern Community College, and I am also a student of the Tom Brown Tracker and Survival School. I have worked at Northwest Park for the Windsor Recreation and Leisure Services of Windsor the past eight years as a Camp Counselor, a Recreation Specialist, and now as the full-time Adventure Programmer and Environmental Educator.

Summer 2010 brings with it the same qualified staff and procedures that help maintain the safety of your child. It will be a daily requirement that you sign your child in and out of camp. Authorization forms must be filled out, signed and dated if someone else is going to be picking up your child. We will not release your child to anyone other than you, unless we have this form. Below this attachment is a medical form with space for three emergency contacts, a pick-up authorization form, a bug spray/sunscreen permission slip, and a release of liability form for 4-8 graders only. These forms must be filled out and turned in to your child's Camp Counselor on the first day of camp, or your child cannot attend camp for that day. These forms will stay with the counselors at all times, and will be kept in a secure spot.

In order for your child to have a comfortable camp experience, please pack them with a refillable water bottle, a long sleeved shirt or sweatshirt, and a change of clothes. If your child is in Pre-Kindergarten camp, please pack them with a mid-morning snack. If your child is in the K-1, 2-3, 4-5 or 6-8 grade camps, please pack them a lunch and two snacks. Please also be aware if your child is in the 4-5 or 6-8 grade camps, these groups take off site trips throughout the week, including Mondays, so please pack bags accordingly (for lengthy or overnight trips, Counselors will provide you with a list of material needed). Your child's counselors will give you more descriptive schedule of your child's week on Monday morning.

I look forward to meeting each of you! If you have any questions or concerns please feel free to contact me via phone at 860-285-1886, or email at filer@townofwindsorct.com.

Sincerely,

Jen Filer
Adventure Recreation Programmer and Environmental Educator